



TO: Parents and Students  
FROM: Inez Drazin, Director of Building Services  
DATE: July 2011 / Tammuz 5771  
RE: Vehicle Parking Registration, Drop-Off and Pick-Up

Below is a **Vehicle Parking Registration** form. A site map for student drop-off and parking on the CJHS campus is on the next page. Please note that the parking spaces in the west driveway are for handicap and guest parking only. Student parking is located to the south of the building (in the back of the school). Cars parked in this lot are encouraged to exit using the fire lane and exit road which is one way northbound. For drop-off and pick-up, please line up close to the curb facing north so that cars can also exit. Drivers must remain in their cars; this is a *no parking* lane.

## **PARKING AND VEHICLE REGISTRATION RULES AND REGULATIONS**

- All student drivers are required to register their cars by **August 22** or upon becoming eligible to drive to school. Fill out a Vehicle Parking Registration form (third page of this document) and submit it to the front office.
- Permits will be assigned and distributed to individuals.
- All cars will have a parking permit affixed to the lower rear windshield on the driver's side.
- Students will park in the south (back) parking lot **ONLY**.
- Students will drive slowly through the parking lot and observe all road signs.
- Parking along the front is reserved for handicap parking and guests only; handicap parking is enforced.
- Permits are good for the entire time the student is enrolled at CJHS.
- Students whose older siblings had CJHS vehicle permits may maintain the same permit number, if the same car is being driven by the current student. A new form must be signed by the current driver.
- If a temporary situation exists, please contact the office prior to using guest parking or the handicap spaces.
- Parking privileges can be revoked by school administrators for failure to follow the above rules and regulations.

If you have any questions or comments, feel free to share them with me. I can be reached by phone at 847-324-3713 or by email at [idez@cjhs.org](mailto:idez@cjhs.org).

Special Event Parking

Parking

Parking

Exit only  
One-way  
traffic

Fire Lane and  
Exit Road

SCHOOL

ENTRANCE

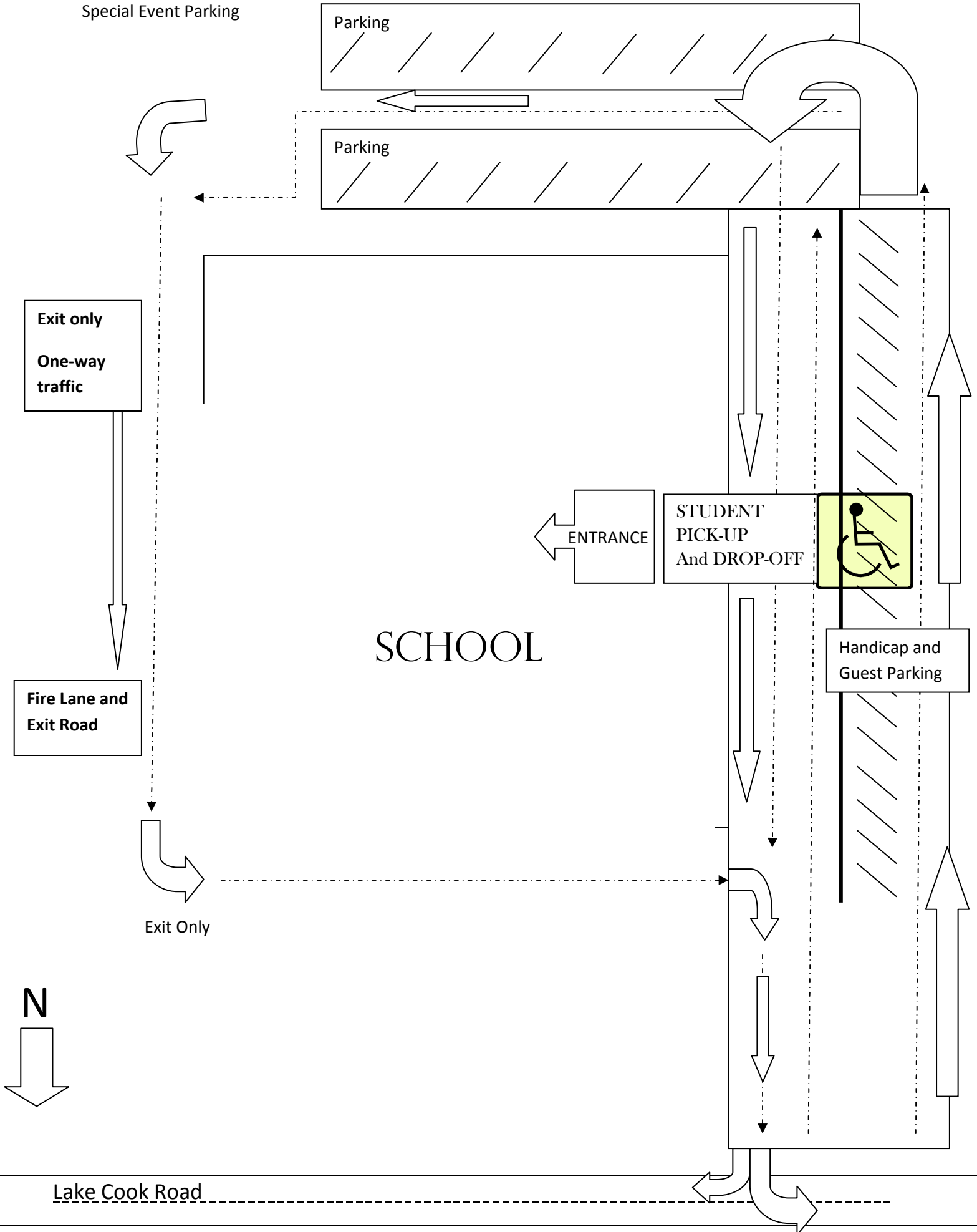
STUDENT  
PICK-UP  
And DROP-OFF

Handicap and  
Guest Parking

Exit Only

N

Lake Cook Road



For office use:

Permit # \_\_\_\_\_

## VEHICLE 1

Name of Driver: \_\_\_\_\_

Make of vehicle: \_\_\_\_\_

Model: \_\_\_\_\_

Year of vehicle: \_\_\_\_\_ Color: \_\_\_\_\_

License plate number: \_\_\_\_\_

All students will have a parking permit affixed to the lower rear windshield on the driver's side. Students will park in the south (back) parking lot ONLY. Students will drive slowly through the parking lot and observe all road signs. Parking along the front is reserved for handicap parking and guests only; handicap parking is enforced. Students whose older siblings had CJHS vehicle permits may maintain the same permit number, if the same car is being driven by the current student. A new form must be signed by the current driver. Permits are good for the entire time the student is enrolled at CJHS. If a temporary situation exists, please contact the office prior to parking in the guest parking spaces or handicap spaces. Parking privileges can be revoked by school administrators for failure to follow the above rules and regulations.

I have read and will follow the rules and regulations regarding parking and vehicle registration at CJHS.

Driver's signature: \_\_\_\_\_ Date: \_\_\_\_\_

## VEHICLE 2

Name of Driver: \_\_\_\_\_

Make of vehicle: \_\_\_\_\_

Model: \_\_\_\_\_

Year of vehicle: \_\_\_\_\_ Color: \_\_\_\_\_

License plate number: \_\_\_\_\_

All students will have a parking permit affixed to the lower rear windshield on the driver's side. Students will park in the south (back) parking lot ONLY. Students will drive slowly through the parking lot and observe all road signs. Parking along the front is reserved for handicap parking and guests only; handicap parking is enforced. Students whose older siblings had CJHS vehicle permits may maintain the same permit number, if the same car is being driven by the current student. A new form must be signed by the current driver. Permits are good for the entire time the student is enrolled at CJHS. If a temporary situation exists, please contact the office prior to parking in the guest parking spaces or handicap spaces. Parking privileges can be revoked by school administrators for failure to follow the above rules and regulations.

I have read and will follow the rules and regulations regarding parking and vehicle registration at CJHS.

Driver's signature: \_\_\_\_\_ Date: \_\_\_\_\_